CHEM 14
Make-Up Request
If this form is incomplete or illegible it may be rejected

This should be dropped off in the mail slot on the door to the Cubicle ASAP, but no later than one week after your absence.

Today's Date___________________ Your Name_________________________________________
Phone ________________________ Email Address_______________________________________
Student ID______________________________________________________________
Your TA's Name _________________________________
Your Normal Lab Day and Time _____________________
Date you missed/will miss lab________________________

Reason (attach any pertinent documentation):

If an assignment was due on the date you missed, what is its current status? i.e., is it completed? Has it been handed in? /When do you plan to hand it in?

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Makeup Request Approved?     Yes            No

Plan to attend the make-up experiment scheduled during your normal lab period, on the week before the Lab Test.

Note: This will be a different experiment than any that were done during the summer session. The grade you earn on this experiment will replace the grade for the missed experiment. But, you will still be held responsible for the material covered in the missed experiment for the Lab Test. There are only provisions for one make-up during summer session.

Comments:

______________________________________           _________
Approved by     Date